WISCONSIN STATE FAIR

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2026 Agriculture Department Summer Assistant Job Description

Position Title: Wisconsin State Fair Ag Department Summer Assistant
Department: Agriculture
Position Dates: June 2026 - August 2026
Location: West Allis, WI; on-site position

Summary: Summer Assistants will be responsible for supporting the Agriculture Department in Fair preparation, helping with livestock shows, and implementing agriculture education initiatives all while gaining unique, hands-on experience in the fair industry. Summer Assistants will work both independently and as part of a team from June through August. Must be able to work in-person June through August (weekly schedule to be determined). All staff must work August 2 – 5 for final Fair set-up, August 6 – 16 for the duration of Wisconsin State Fair, and August 17 – 19 for tear down.

Pay Rate: $17.50 per hour

Job Duties:

- Assist with data entry, exhibitor communication, and customer service
- Set up and maintain the Compeer Financial Discovery Barnyard, “Neigh”borhood Corral, livestock barns and Coliseum
- Develop agriculture education learning activities
- Work with Agriculture Department staff to facilitate Wisconsin State Fair Dairy Products competition
- Assist with set up and facilitation of livestock shows and agriculture events during Wisconsin State Fair
- Help with livestock changeovers, including closing barns, directing fairgoers and exhibitors, and directing livestock trailers

Qualifications and Skills:

- Strong written and verbal communication
- Proficiency in Microsoft Suite
- Organization
- Attention to detail
- Professionalism
- Problem solving
- Able to adapt to unexpected circumstances in a fast-paced environment

Additional Information:

- Email cover letter and resume to entryoffice@wistatefair.com
- Initial review of applicants will begin February 24, with qualified applicants being offered an interview March 2 – 4
- Housing on-site will be provided August 2 – 19