



Amateur Vintner's Competition

**Judging: Friday, July 23, 2021 from 4 pm – 8 pm
Saturday, July 24, 2021 from 9 am – 3 pm**

Exhibitor Handbook and Prize Money List

**Entry Phone: 414/777-0580
Entry Deadline: June 22, 2021**

AMATEUR VINTNER'S COMPETITION SPECIAL RULES

1. All entries become the property of the Wisconsin State Fair. No entries will be returned whether received late or otherwise.
2. Judges will make suitable comments on all exhibits and the score sheets. Judging results will be posted on the Wisconsin State Fair website, www.wistatefair.com, after the competition. Ribbons, prize money and a score sheets will be mailed after the Wisconsin State Fair closes on August 15, 2021. A winners list will also be posted in the Grand Champion Hall during the 2021 Wisconsin State Fair, August 5 - 15.
3. It is the entrant's responsibility to complete all entry information, enclose the proper entry fees, and designate the category and subcategory in which he/she wishes his/her entry to be judged. Improper categorization may result in loss of points.
4. The decision of the competition coordinators and Wisconsin State Fair Officials will be final. State Fair Officials reserve the absolute right to interpret the foregoing rules and regulations, to arbitrarily settle and determine matters, questions or differences in regard thereto, or incident to the Fair.
5. Any exhibitor or participant attempting to influence a judge in his or her work in any manner shall forfeit all awards and will be excluded from future competitions.

Judging Schedule	
<i>Location</i>	<i>Date & Time</i>
Tommy G. Thompson Youth Center, Wisconsin State Fair Park	Friday, July 23 4 pm – 8 pm
Tommy G. Thompson Youth Center, Wisconsin State Fair Park	Saturday, July 24 9 am – 3 pm

ENTRY INFORMATION

ENTRY REQUIREMENTS

Application for entries in all departments must be made online and must be in full compliance with the instructions.

Entries will be disqualified if not entered under the name of the person who made the article. All entries must be made by the exhibitor unless otherwise stated in the entry information. Violation of this rule will forfeit any prize money awarded to such exhibitor in all departments at the Fair.

The Wisconsin State Fair management reserves the right at any time to refuse entries or articles entered.

Exhibits that have been erroneously entered in a division, and/or do not meet the specifications of the class can be transferred to a proper class or disqualified by the superintendent prior to judging. If such classes already have been judged, they shall not be reopened.

No employee of the Wisconsin State Fair, or member of his/her immediate family shall be allowed to exhibit in the department in which he/she is employed.

Any exhibitors' check(s) returned from a financial institution for any reason will be charged a \$20.00 service fee.

Entry Requirements

Bottle Requirements:

1. Standard wine bottles should be used; 750ml size is preferred. There should be an appropriate level of wine which would allow for evaluation by multiple judges.
2. Cork type bottles should use straight corks. Threaded bottles should use new air tight screw caps. Sparkling wines should be bottled in champagne-type bottles with a proper closure suitably wired in place.
3. Bottles must be clear of any personal labels and bottle-top wax or shrink-wrapped plastic capsules. **No bottles with labels other than competition Wine Bottle ID Labels will be accepted.** Your completed wine bottle ID labels will be emailed to you using a PDF document, after the entry information you provided when registering is verified. This will occur no later than Tuesday, June 29, 2021. Cut out the label for each bottle entered and attach them using cellophane tape to the bottle. Please, **no glue.**

Number of Bottles Required per Entry:

Only one (1) 750ml size bottle for each entry is required. If 325ml size bottle is used, two (2) bottles must be submitted.

Entry Fees

A charge of \$10.00 per each entry is required.

Entry Limitations

1. Anyone of legal age and status may enter this competition – this event is open to all and not restricted to Wisconsin residents.
2. Entrants may not be affiliated in any way with a commercial winery. This competition is strictly for amateur Vintners.
3. Any wine that has received a first place and/or Best of Category award in a previous Wisconsin State Fair competition is not eligible to be entered again for judging.

Entry Deadlines

The entry deadline is Tuesday, June 22, 2021.

Online entries close at 7 pm (CST) on Tuesday, June 22, 2021.

Enter online at www.wistatefair.com.

Entry Form Instructions

- a) Entry information must properly designate the class for each wine to be judged. See the class descriptions starting on page 10 that identify the ingredients allowed and any blend restrictions. The class is determined by what is used to make the wine ingredient (grape, fruit, vegetable etc.) and the final Specific Gravity. Also include the year the wine was made.
- b) Wines made with more than one ingredient (blends) are allowed but with some restrictions. See the class descriptions starting on page 11 for more information. The predominant ingredient that influences the flavor or aroma should be listed first. For example: a wine made with 70% Cabernet Sauvignon and 30% Marquette should be described as Cabernet Sauvignon/Marquette (70/30). Note that the ingredient description should also include the **blend ratio**, if known.
- c) Blends made with grapes and fruit or berries must be entered in the Fruit or Berry class. For example, a wine made with 80% Merlot and 20% Cherry should be identified as Merlot/Cherry (80/20) and entered in the Berry class.
- d) **The use of flavor additives in a wine not associated with the primary wine ingredient (i.e. spices, herbs, chocolate etc.) is allowed but such a wine must be entered in either the Novelty or Fortified wine class.**
- e) If you are in question about the proper class of your entry(s), please E-mail your inquiry to markk@mbacorp.net prior to the entry deadline.
- f) More than one entry may be made per class; however, each entry *must* be from different fermentations or of different ingredients or sweetness levels.
- g) Enter online. Entries without w-9 information will not be accepted. W-9 are completed automatically for online entrants. These forms will be stored separate from the entry information and are not viewable on any judging documentation, forms or entry labels.
- h) It is the entrant's responsibility to properly complete the entry information. Please make additional copies if necessary.

PACKAGING, SHIPPING & DROP-OFF

Packaging:

1. Carefully pack your entries in a sturdy box. Line the inside of your carton with a plastic trash bag. Partition and pack each bottle with adequate packaging material. Do not over pack! Please refrain from using 'messy' packaging materials such as Styrofoam 'peanuts' or pellets; please use packaging material such as bubble wrap. Write clearly: "Fragile. This Side Up." on the package. Your package should weigh less than 25 pounds.
2. Every reasonable effort will be made to contact entrants whose bottles have broken to make arrangements for sending replacement bottles.
3. It is not against Bureau of Alcohol, Tobacco and Firearms (ATF) regulations or federal laws to ship your entries via a *privately* owned shipping company for analytical purposes. **However, it is illegal to ship alcoholic beverages via the US Postal Service.** Private shipping companies have the right to refuse a package containing glass and/or alcoholic beverages. Entrants can identify package contents as "State Fair Exhibit". It is solely the entrant's responsibility to follow all applicable laws and regulations.

Shipping & Drop-Off Locations:

Shipping & Drop-off Deadline: Thursday, July 8, 2021, by end of business day – this is for bottles only.

Your wine entries, with the pre-printed wine bottle ID labels **taped** to each bottle, may be shipped to or dropped off at any of the following locations:

Brewmasters Brewing Supplies

404 Fond du Lac Ave
Sheboygan Falls WI 50385
920/467-0441
www.brewmastersbrewing.com

Northern Brewer

1306 S 108 St
Milwaukee WI 53214
414/935-4099
www.northernbrewer.com

Vines to Cellar

114 E Main St
Port Washington WI 53074
262/536-4544
www.vinestocellar.com

DP Wigley Co (Hop To It)

234 Wisconsin Ave
Racine WI 53403
262/633-8239
www.dpwigley.com

Purple Foot

5225 W Forest Home Ave
Greenfield WI 53219
414/327-2130
www.purplefootusa.com

Wine and Hop Shop

1919 Monroe St
Madison WI 53711
608/257-0099
www.wineandhop.com

Cellars Homebrew Shop

465 N Washburn St
Oshkosh WI 54904
920/517-1601
www.thecellarhomebrew.com

Sites cannot acknowledge receipt of entries – please arrange for a return receipt with your shipping company if you wish to confirm delivery of your package. Packages with postage due or C.O.D. charges will be returned to sender. **DO NOT SHIP YOUR ENTRIES VIA THE U.S. POSTAL SERVICE!!**

All entries (i.e. bottles) must be received at drop-off locations no later than **Thursday, July 8, 2021** by the end of business day. All bottles that are shipped must go to one of the seven listed drop-off locations. Wine bottles, with the pre-printed wine bottle ID labels **taped** to each bottle. **New for 2021! All bottles must be dropped off at one of the drop-off locations listed above. Wisconsin State Fair is no longer a drop-off location.**

AWARDS AND PRIZE MONEY

Prize money and ribbons for the 2021 Amateur Vintner's Competition will be mailed after the 2021 Wisconsin State Fair.

In paying prize money no evidence of awards will be recognized except the signed Judging Sheets as ribbons frequently become misplaced.

All prize money discrepancies must be mailed to Wisconsin State Fair no later than October 1, 2021. All exhibitors should contact the Wisconsin State Fair in writing at 640 S 84 St, West Allis, WI 53214. Please include your name, Dept., division, class and explain the discrepancy.

All checks are void one (1) year after they are issued. Any checks not cashed cause automatic forfeit of prize money won.

AWARDS

Judging Awards

- Judging is based upon a 20 point maximum scoring system.
- 1st Place Blue Ribbons, 2nd Place Red Ribbons and 3rd Place White Ribbons will be awarded.
- All 1st Place Blue Ribbon winners will advance to the Best of Category competition.

Best of Category Awards

- “Best of Category” ribbons will be awarded to the highest rated 1st Place Blue Ribbon winner in each of the following categories (see next page for classes that qualify in each category):
 - Vinifera Grape, Dry
 - Vinifera Grape, Sweet
 - Native American Grape
 - Hybrid Grape, Dry
 - Hybrid Grape, Sweet
 - Country Wine, Dry
 - Country Berry Wine, Sweet
 - Country Fruit Wine, Sweet
 - Specialty Wine

PRIZE MONEY

Best Vinifera Grape, Dry – \$75.00

Best Vinifera Grape, Sweet – \$75.00

Best Native American Grape – \$75.00

Best Hybrid Grape, Dry – \$75.00

Best Hybrid Grape, Sweet – \$75.00

Best Country, Dry – \$75.00

Best Country Berry, Sweet – \$75.00

Best Country Fruit, Sweet – \$75.00

Best Specialty Wine – \$75.00

AMATEUR VINTNER'S CATEGORIES

The following pages list the Wine Classes used in this competition followed by a list of the more common ingredients belonging to each. It is by no means meant to be a complete list but to be used as an aid in class selection.

CATEGORIES

All classes fall into one of the following classifications:

- Vinifera Grape, Dry:** Classes 101 and 102
- Vinifera Grape, Sweet:** Classes 111, 112, 121 and 122
- Native American Grape:** Classes 103, 113 and 123
- Hybrid Grape, Dry:** Classes 104 and 105
- Hybrid Grape, Sweet:** Classes 114, 115, 124 and 125
- Country, Dry:** Classes 106 and 107
- Country Berry, Sweet:** Classes 116 and 126
- Country Fruit, Sweet:** Classes 117 and 127
- Specialty Wine:** Classes 130, 140 and 150

Wine Class Selection

Dry Wine – Specific Gravity of 1.002 or less

- 101. Dry – Red Vinifera
- 102. Dry – White Vinifera
- 103. Dry – Native American
- 104. Dry – Red Hybrid
- 105. Dry – White Hybrid
- 106. Dry – Fruit
- 107. Dry – Berry

Semi-Sweet Wine – Specific Gravity of 1.003 to 1.009

- 111. Semi-sweet – Red Vinifera
- 112. Semi-sweet – White Vinifera
- 113. Semi-sweet – Native American
- 114. Semi-sweet – Red Hybrid
- 115. Semi-sweet – White Hybrid
- 116. Semi-sweet – Fruit
- 117. Semi-sweet – Berry

Sweet Wine – Specific Gravity of 1.010 or Above

- 121. Sweet – Red Vinifera
- 122. Sweet – White Vinifera
- 123. Sweet – Native American
- 124. Sweet – Red Hybrid
- 125. Sweet – White Hybrid
- 126. Sweet – Fruit
- 127. Sweet – Berry

Other Wine – Any Specific Gravity

- 130. Dry or Sweet – Novelty
- 140. Dry or Sweet – Sparkling
- 150. Dry or Sweet – Fortified

COMMON INGREDIENTS PER CLASS:

Red Vinifera Classes 101, 111 & 121: Alicante, Amarone, Barbera, Cabernet Franc, Cabernet Sauvignon, Carignan, Carmenere, Carmine, Chianti, Cinsault, Gamay, Gamay Beaujolais, Grenache, Lemberger, Malbec, Merlot, Mourvedre, Nebbiolo, Petite Sirah, Petite Verdot, Pinot Noir, Ruby Cabernet, Sangiovese, Shiraz, Syrah, Tempranillo, Valpolicella, and Zinfandel. *Blends are allowed but are limited to grapes only.*

White Vinifera Classes 102, 112 & 122: Chablis, Chardonnay, Chenin Blanc, Columbard, Giesenheim, Gewurtztraminer, Moscato, Mueller-Thurgau, Muscat, Muscatel, Pinot Grigio, Pinot Gris, Riesling, Sauvignon Blanc, Semillon, Symphony, Trebbiano, and Viognier. *Blends are allowed but are limited to grapes only.*

Native American Classes 103, 113 & 123: Aestivalis, Catawba, Concord, Delaware, Diamond, Dutchess, Fredonia, Himrod, Isabella, King of the North, Norton, Labrusca, Niagara, Riparia, Rotundifolia and Steuben. Some of these are “wild grapes.” *Blends are allowed but are limited to grapes only.*

Red Hybrid Classes 104, 114 & 124: Baco Noir, Cascade, Chambourcin, Chancellor, Chelois, Corot Noir, Dechaunac, Frontenac, Leon Millot, Marechal Foch, Marquette, Noiret, Petite Pearl, Rougeon Noir and St. Croix. *Blends are allowed but are limited to grapes only.*

White Hybrid Classes 105, 115 & 125: Aurora, Brianna, Cayuga, Chardonel, Edelweiss, Esprit, Frontenac Blanc, Frontenac Gris, LaCrescent, Marquis, Seyval Blanc, St Pepin, LaCrosse, Traminette, Vidal Blanc and Vignoles. *Blends are allowed but are limited to grapes only.*

Fruit Classes 106, 116 & 126: Apple, Apricot, Banana, Cantaloupe, Carambola, Cherry, Chokecherry, Crabapple, Grapefruit, Kiwi, Lemon, Lime, Lychee, Mango, Orange, Passion Fruit, Peach, Pear, Persimmon, Pineapple, Plum, Pomegranate, Prickly Pear Cactus, Quince, Rhubarb, Tangerine and Watermelon. *Blends are allowed.*

Berry Classes 107, 117 & 127: Blackberry, Blueberry, Boysenberry, Cranberry, Red or Black Currant, Elderberry, Firethornberry, Gooseberry, Juniper Berry, Loganberry, Marion Berry, Mountain Ash Berry, Mulberry, Oliaberry, Raspberry, Rowanberry, Sodusberry and Strawberry. *Blends are allowed.*

Novelty Class 130: Made with ingredients not usually associated with table or cooking wines and not covered by any other category such as Almonds, Beet, Carrot, Dandelion, Elderflower, Garlic, Ginger, Jalapeño, Maple Syrup, Molasses, Onion, Parsley, Pepper, Potato, Pumpkin, Rose Hip, Thyme, Tomato and White Pine Needle. The use of flavor additives not associated with the primary wine ingredient (i.e. spices, herbs, chocolate etc.) should be entered in this class. Wine made from honey (mead, melomel, etc.) should also be entered in this class. Can be dry, semi-sweet or sweet. *Blends are allowed.*

Sparkling Class 140: Sparkling wines may be made from any ingredient or combination of ingredients as long as it has effervescence. Sometimes referred to as Champagne. Can be dry, semi-sweet or sweet. *Blends are allowed.*

Fortified Class 150: Wine to which a distilled spirit is added resulting in a wine higher in alcohol than a typical table wine, generally in the 17 to 20% range. Common examples are Port, Sherry, Vermouth, Madeira. Ice wines should also be included in this class. Can be dry, semi-sweet or sweet. The use of flavor additives not associated with the primary wine ingredient (i.e. spices, herbs, chocolate etc.) is allowed. *Blends of fruit and grapes are allowed.* Please include type of alcohol that was used to make it a fortified wine.

WISCONSIN STATE FAIR

GENERAL RULES AND REGULATIONS

The Wisconsin State Fair management reserves the final and absolute right to interpret these rules and regulations and to arbitrarily settle and determine all matters, questions or differences in regards thereto, or otherwise arising out of, connected with, or incident to the Wisconsin State Fair. It further reserves the right to determine unforeseen matters not covered by these rules, to amend or add to these rules as they, in their judgment, may deem advisable.

All exhibitors are expected to conform with the Wisconsin State Fair Rules and Regulations. Any person who violates any of the following of special rules will forfeit all privileges and prize money and be subject to such penalty as the management may order. Failure to comply may result in award(s) and prize money forfeiture; and dismissal from the Fairgrounds, and being barred from competition immediately in the department in which the violation occurred and from all departments entered; and/or in future competition in the Wisconsin State Fair. In the event of conflict between the general rules and the special rules governing the various departments, the special rules will govern.

The following due process will be used in the questions of rule violation: The exhibitor and/or parties involved will be questioned by the Department Superintendent. If it is felt that a violation has occurred, the Department Superintendent will make a ruling. The ruling of the Department Superintendent will be final.

ENTRY REQUIREMENTS

Application for entries in all departments must be made online.

THERE ARE NO REFUNDS OF ENTRY FEES OR LATE FEES.

Entries will be disqualified if not entered under the name of the person who made the product. All entries must be made by the person. Violation of this rule will forfeit any prize money awarded to such person in all departments at the Fair.

The Wisconsin State Fair management reserves the right at any time to refuse entries or products entered.

Entry deadlines are specified under each department's rules.

Exhibits that have been erroneously entered in a division, and/or do not meet the specifications of the class can be transferred to a proper class or disqualified by the superintendent prior to judging. If such classes already have been judged, they shall not be reopened.

No employee of the Wisconsin State Fair, or member of his/her immediate family shall be allowed to exhibit in the department in which he/she is employed.

Any exhibitors' check(s) returned from a financial institution for any reason will be charged a \$20.00 service fee.

JUDGING OF EXHIBITS

Judges have been carefully selected. All exhibitors submitting exhibits for the Fair accept these judges and agree to abide by their decisions.

The judging schedule is printed on page 2.

If any exhibitor attempts to interfere with the judge in any manner, the exhibitor shall forfeit all prize money awarded and will be excluded from further competition.

Judges will not be permitted to show in divisions they judge.

Unworthy exhibits will not be placed by the judge.

The decision of the judge will be final in all cases.

LIABILITY

The Wisconsin State Fair will take reasonable precaution to protect the safety of the exhibits sent to the Fair, but owners themselves take the risk of exhibiting them, and should any exhibit or portion thereof be injured, damaged, lost or stolen, State Fair Park personnel will give assistance toward recovery of the same, but will not be liable or make any payment for the value thereof.

Neither the State of Wisconsin, Wisconsin State Fair Park, its agents or employees shall be liable for any loss to an exhibitor occasioned by fire, accident, condition of structure, or damage caused by weather to any exhibit, article, equipment or commercial exhibit left in the building or on the grounds after the close of the Fair.

Exhibitors and/or machinery, while stationary or in motion, and any other exhibits or equipment which may cause accidents, injury or damage to persons or property coming in contact with or in proximity to them, shall guard their exhibits or machinery, and protect the public from coming in contact therewith at all times while on the Fairgrounds, and every such exhibitor or owners shall indemnify the State of Wisconsin, the Wisconsin State Fair Park Board, its agents and employees from and against claims and demands, costs, charges and expenses which it or they might incur, suffer or be put to by reason of failure to take the precaution above referred to or failure to comply with Wisconsin State Fair Park rules, policies or directives. Liability insurance to comply with indemnity provisions is required. Presentation of an exhibitor's receipt shall be deemed acceptance of this provision.

PROTESTS

Wisconsin State Fair Park Competitive Exhibits Department Decision Review Procedures

DEFINITIONS AND ESCALATION SEQUENCE:

Complaint (Verbal): Express verbal opinion on a decision or matter to Wisconsin State Fair Park (WSFP) staff.

Complaint (Written): Written opinion submitted to Wisconsin State Fair Park (WSFP) staff via mail, hand delivery or email on a decision or matter.

Protest: Action requesting the review of a decision by the Wisconsin State Fair Park (WSFP) Competitive Exhibits Director; the official protest must be submitted in writing on a WSFP Protest Form via mail, hand delivery or email. The WSFP Competitive Exhibits Director must respond in writing via mail, hand delivery or email within seven (7) business days of receiving the Protest.

Appeal: Action requesting the review of a decision by the Wisconsin State Fair Park Management. An Appeal must be submitted in writing on a WSFP Appeal form via mail, hand delivery or email within seven (7) business days from the date the protest decision was received. Wisconsin State Fair Park Management must respond with a decision in writing via mail, hand delivery or email within seven (7) business days of receiving the Appeal.

Final Appeal: Action requesting the review of an Appeal decision by the Wisconsin State Fair Park Board (WSFPB). A Final Appeal must be submitted in writing on the WSFP Final Appeal Form along with a deposit of \$250 (check or money order via mail, hand delivery or email within seven (7) business days from the date the Appeal decision was received. The WSFPB Chair will review the Final Appeal and has the authority to determine if this appeal will be reviewed by the WSFPB of Directors. The WSFPB Chair or designee must respond with a written decision via mail, hand delivery or email within seven (7) business days of receiving the Final Appeal.

PROCEDURE:

Complaints:

Verbal complaints are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

Written complaints are considered official, and do not require formal action or a decision. Written complaints must be signed by the remitting party and dated, with complete contact information. The complaints will be evaluated/discussed within program reviews and/or considered while making program enhancements. Written complaints may be hand-delivered, mailed, or emailed to:

Wisconsin State Fair Park Competitive Exhibits Department
640 S 84 St
West Allis WI 53214
entryoffice@wistatefair.com

The Competitive Exhibits Department staff may or may not choose to respond to a written complaint. Please note: Official written complaints may be subject to open records requests.

Protests:

To challenge a decision, an official protest must be submitted in writing on an official WSFP Protest Form via mail, hand delivery or email within seven (7) business days of receiving the decision. The Protest must substantiate the concern and justification for the review of a decision. Protests may be sent to:

Wisconsin State Fair Park Competitive Exhibits Director
c/o Official Protest
640 S 84 St
West Allis WI 53214
jill.albanese@wistatefair.com

The WSFP Competitive Exhibits Director must respond in writing with a decision via mail, hand delivery and email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Protest.

Appeals:

To challenge the WSFP Competitive Exhibits Director's Protest decision, a written WSFP Appeal Form must be submitted and received in care of the WSFP CEO via email, hand delivery or email, within seven (7) business days of receiving the protest decision. The Appeal must substantiate the concern and justification for the Protest to be reviewed. Appeals may be sent to:

Wisconsin State Fair Park CEO
c/o Official Appeal
640 S 84 St
West Allis WI 53214
Kathleen.OLeary@wistatefair.com

The appeal will be reviewed by Wisconsin State Fair Management. Management may choose to gather information from the protesting party and/or staff. Management will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Appeal.

If Wisconsin State Fair Management's decision on the Appeal overturns the WSFP Competitive Exhibits Director's Protest decision, the WSFP Competitive Exhibits Director may challenge the Appeal decision of Wisconsin State Fair Management to the Wisconsin State Fair Park Board (WSFPB). This Appeal must be submitted and received in care of the WSFPB Chair via mail, hand delivery or email, within seven (7) business days of receiving the WSFPBAC appeal decision.

The Competitive Exhibits Director's Appeal will be reviewed by the WSFPB Chair who will determine if the Final Appeal has merit to be reviewed by the WSFPB Directors.

If the WSFPB Chair rules the Final Appeal has merit for an appeal the WSFPB Directors will be presented with the Appeal. The WSFPB Chair/Directors may choose to speak with the WSFP Competitive Exhibits Director and/or Wisconsin State Fair Management and/or other WSFP Staff. The WSFPB Chair or designee will respond with a decision in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Competitive Exhibits Director's Appeal. The decision of the WSFPB Directors/Chair is final and not subject to further appeal.

Final Appeal:

To challenge the Wisconsin State Fair Management's Appeal response, a written WSFP Final Appeal Form must be submitted and received in care of the WSFP Board Chair via mail, hand delivery or email, within seven (7) business days of receiving the appeal decision. Additionally, a deposit of \$250 (check or money order) will be required with Final Appeal submission; the deposit will be returned if the decision of the appeal is overturned but retained if the decision of the Final Appeal is not overturned. The deposit is a recovery mechanism to offset labor costs incurred during the entire decision review process. Final Appeals must be sent to:

Wisconsin State Fair Park Board Chair
c/o Official Final Appeal
640 S 84 St
West Allis WI 53214
Kathleen.OLeary@wistatefair.com

The appeal will be reviewed by the WSFP Board Chair who will determine if the Final Appeal has merit to be reviewed by the WSFP Board of Directors.

If the WSFPB Chair rules the Final Appeal does not merit consideration by the WSFPB the WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the final appeal. The decision of the WSFPB and/or Chair is final and not subject to further appeal.

If the WSFPB Chair rules the Final Appeal has merit for an appeal the WSFPB of Directors will be presented with the Final Appeal. The WSFPB Chair/Directors may choose to speak with the protesting party and/or the WSFPB Competitive Exhibits Committee and/or WSFP Management. The WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the final appeal. The decision of the WSFPB Directors/Chair is final and not subject to further appeal.

The WSFPB's: Chair, Directors, Competitive Exhibits Committee Members and the WSFP CEO/Executive Director and Competitive Exhibits Director reserve the right to discuss the protest/appeal/final appeal with legal counsel, or other parties relevant to render a conclusion to a Protest/Appeal/Final Appeal.

JUDGES, JUDGING AND/OR AWARDS REVIEWS:

Verbal complaints are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

Written complaints are considered official. The written complaint must clearly state the concern(s) and justifications. Written complaints will follow the "Written Complaints" protocol as listed above. Of special note:

- Written complaints pertaining to judge qualifications/potential conflicts of interest must be submitted in writing a minimum of two (2) weeks prior to the judging date. Judges are selected through a formal review process prior to WSFP issuing a service agreement. In consideration of this process, complaints based solely on unsubstantiated concerns questioning the competency of judges will not be considered. Parties involved will be notified and given the opportunity to submit evidence to the WSFP Competitive Exhibits Director whose decision is final and not subject to appeal.

Protests and Appeals: Protests and Appeals must clearly state the concern(s) and justifications. Protests and Appeals will follow the decision review protocol listed above. Of special note:

- Award protests must be submitted to the WSFP Competitive Exhibits Director within 24 hours of the award being posted online. An award is deemed presented when the notation of the decision is entered on the official judging sheets. Overturning a judging decision will only be considered if it is determined an award has been made in violation of the rules governing the exhibit.