



# **Amateur Photography**

**Judging Tuesday, July 6, 2021**

**Exhibitor Handbook and Prize Money List**

**Wisconsin State Fair  
August 5 – 15, 2021**

Entry Phone: 414/313-2767

Entry Deadline: June 3, 2021

Late Entry Deadline: June 10, 2021

# WISCONSIN STATE FAIR

AUGUST 5-15, 2021 Presented By 

Welcome to the Wisconsin State Fair! We can't wait to see what you've been Wisconsin Dreamin' up for your exhibits in this year's Wisconsin State Fair. As an exhibitor, you are the heart and soul of the Fair, continuing traditions for 170 years. Each exhibitor is exceptional, adding to the Fair's rich history through your unique talents.

This 11-day Fair expects to welcome over one million guests who anticipate seeing your hard work and ingenuity through an array of masterpieces. Let's celebrate the great state of Wisconsin and everything it has to offer.

See you at the 2021 Wisconsin State Fair, presented by U.S. Cellular, August 5-15, as we reap the rewards of your creativity.

Sincerely,



Kathleen O'Leary  
Chief Executive Officer

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# AMATEUR PHOTOGRAPHY SCHEDULE

Open daily 9:00 am to 10:00 pm during the Fair.

Please review all delivery dates and judging carefully as they are subject to change annually.

All judging takes place in Grand Champion Hall unless otherwise noted.

<b>Entry Deadline June 3, 2021!</b>			
<b>DELIVERY AND JUDGING SCHEDULE</b>			
<b>Category</b>	<b>Location Drop-Off</b>	<b>Drop-Off Date &amp; Time</b>	<b>Judging Date &amp; Time</b>
Quilt – Quilt-topia & Wisconsin Dreamin’ Theme Quilt Contest Class 001 & 002	Tommy G. Thompson Youth Center Mail Square with Quilt Entry Form and W-9	Tuesday, March 2 8:00 am – 4:00 pm	Tuesday, March 16 10:00 am – Tommy G. Thompson Youth Center
Amateur Photography Classes 1000 – 1202	Grand Champion Hall	Monday, June 28 9:00 am – 6:00 pm	Tuesday, July 6 10:00 am – 4:00 pm
Quilts Classes 201 – 240	Grand Champion Hall	Monday, June 28 Noon – 6:00 pm	Tuesday, July 6 10:00 am – 4:00 pm
Textile & Craft Classes 1 – 309	Grand Champion Hall	Monday, June 28 Noon – 6:00 pm	Wednesday, July 7 10:00 am – 4:00 pm
Culinary Day 1 Classes 400 – 517	Grand Champion Hall	Wednesday, July 28 7:30 am – 10:30 am	Wednesday, July 28 1:30 pm – 6:30 pm
Culinary Day 2 Classes 600 – 697	Grand Champion Hall	Saturday, July 31 7:30 am – 10:30 am	Saturday, July 31 1:30 pm – 6:30 pm
Culinary Day 3 Wisconsin Dreamin’ ...tailgate time Classes 800 – 808	Grand Champion Hall	Friday, August 6 7:30 am – 8:30 am	Friday, August 6 10:30 am – 4:30 pm
Culinary Day 4 Wisconsin Dreamin’ ...milking it for all it’s worth Classes 900 – 907	Grand Champion Hall	Sunday, August 8 7:30 am – 8:30 am	Sunday, August 8 10:30 am – 4:30 pm

Textile, Craft & Culinary Department phone number: 414/313-2767

# ENTRY INFORMATION

## ENTRY FORM WILL BE RETURNED IF NOT FILLED OUT COMPLETELY.

1. ENTRY FORM and FEE must be postmarked no later than June 3, 2021.
2. FEES: A processing fee of \$15.00 will be charged to all exhibitors. An additional \$1.00 fee per item entered will be charged. All fees are non-refundable.
3. LATE FEE (June 4-10, 2021): a \$30.00 late fee, plus the \$15.00 processing fee and the additional \$1.00 per item entered will cover up to a maximum of 5 items entered after the entry deadline of June 3, 2021 has passed. See entry form.
4. DELIVERY OF EXHIBITS: Deliver exhibits to Grand Champion Hall on the dates and times listed on the photography schedule. A detailed delivery map and information will be mailed to exhibitors in July.
5. Any exhibitor with more than five photos will receive their entry tags in the mail prior to exhibit drop-off day.

## HOW TO CLAIM EXHIBITS

1. PRIZE WINNERS: All winning and non-winning exhibits **must be picked up between Noon and 5:30 pm on Tuesday, August 17, 2021** at the Textile, Craft & Culinary (TCC) section in Grand Champion Hall.
2. NON-WINNERS: During the Fair, non-winning exhibits may also be claimed during building hours. Allow 30 minutes for pick-up. When claiming exhibits, present your claim checks to the office in the Textile, Craft & Culinary section in Grand Champion Hall.
3. Any exhibits or prizes not claimed **by 5:30 pm Tuesday, August 17, 2021** will be disposed of and/or donated to charity.

No judging results will be given over phone, fax, or email. Please read all instructions carefully! Observe dates and times of entry and pick-up. Entries will be processed on a first come, first served basis. Be sure to allow enough time when bringing in or picking up your exhibit. Prize-winning exhibits will be exhibited throughout the entire Fair.

# AMATEUR PHOTOGRAPHY SPECIAL RULES

Read all rules and instructions carefully.

Entry Deadline: June 3, 2021

Judging: July 6, 2021

## *Exhibitor Information*

1. **This is a competition for amateurs** (ones who photograph for personal reasons, with no monetary compensation from any related source). Commercial enterprises or businesses are not eligible to enter.
2. Youth are encouraged to participate in all classes.
3. Exhibitors are limited to 35 photos. Exhibitors will be permitted to submit **only one entry per class**. No additional items may be added. Entries can be switched to another class in the same division, but not added through check-in.
4. Any exhibitor with more than 15 exhibits for any one judging day must arrive at least 2 hours before closing time to allow for accurate registration.
5. Any exhibitor with more than five photos will receive their entry tags in the mail prior to exhibit drop-off day.

## *Entry Information*

6. All photos must have been taken by the exhibitor within past two years.
7. Photos entered and judged in previous years are not eligible for competition.
8. Digital photos can be entered in any class.
9. If any photo is entered in the wrong class and the mistake is discovered before the judging, the superintendent may make the proper correction.
10. A photo can only be entered in one class. For example, the same photo cannot be entered in both color and black & white sections.
11. Entries will be disqualified if not entered under the name of the person who took the photo. All entries must be made by the exhibitor unless otherwise stated in the entry information.
12. All photos must be 8" x 10", mounted on 12" x 14" black Foamcore (spray mount recommended). Any photos not meeting the 8" x 10" size limit will be disqualified. Any Foamcore not meeting the 12" x 14" size limit will be disqualified.
13. The exhibitor may choose to display their photo in either the horizontal or vertical format, whichever suits the subject matter best.
14. **NEW THIS YEAR! DO NOT submit photos with any hardware, eyehooks or string attached to the back of the entry.**
15. Do not submit photos with wet or sticky surfaces. No photo mount corners are allowed.
16. Photos entered in the Textile, Craft & Culinary photography section are not eligible for entry in another department (i.e. Horticulture, Young People's Art Exhibit, etc.).
17. Entry forms for mailed items are due before June 3, 2021. Mailed exhibits must be postmarked no later than **June 10, 2021**.
18. Late fee (June 4-10, 2021) is \$30.00 up to a maximum of 5 items, plus the \$15.00 processing fee and the additional \$1.00 per item entered. See entry form.

19. Use the following address for mailing entries:

Wisconsin State Fair  
Textile, Craft & Culinary – Amateur Photography  
640 S 84 St  
West Allis WI 53214

Sender's name and address should be clearly written on the package and included on a card on the inside. Packages sent must have all the shipping charges prepaid to the Wisconsin State Fair, otherwise they will not be accepted.

Exhibitors wishing to have their exhibits returned to them via parcel post are to send sufficient money for return postage. Money must be included with exhibits when they are mailed or delivered to the Wisconsin State Fair and placed in a sealed envelope with the exhibitor's name and labeled "Money for Return Postage". **No refunds!**

20. If an item is of great value, it is recommended that it be insured.

### ***Judging & Awards***

21. Only prize-winning entries will be exhibited.
22. Not all items will be behind glass or in a display case. All exhibits will receive the best care and protection in the surroundings. They are at all times subject to owners' risk and in no event will the department be responsible for damage that may occur. All exhibits will be displayed at the discretion of the Textile, Craft & Culinary (TCC) Department.
23. Exhibitors are welcome to attend judging. A tentative judging schedule is listed in the front of each section. Space is limited. Only children with entries should attending judging.
24. Check with the TCC office about picking up special awards.

### ***Pick-Up of Exhibits***

25. All winning and non-winning exhibits **must be picked up between Noon and 5:30 pm on Tuesday, August 17, 2021** in the Textile, Craft & Culinary section of Grand Champion Hall.
26. Any exhibits or prizes not claimed by **5:30 pm on Tuesday, August 17, 2021** will be disposed of and/or donated to charity.

# AMATEUR PHOTOGRAPHY CLASSES – Division 120

2021 THEME: Wisconsin Dreamin'  
Exhibitors are limited to 35 photos.

**PRIZE MONEY**    1<sup>st</sup> - \$15.00                      2<sup>nd</sup> - \$14.00                      3<sup>rd</sup> - \$13.00                      4<sup>th</sup> - \$12.00

**COLOR PHOTOGRAPHY – Only color photos in this division. No black and white photos accepted.**

## Class #

- 1000. **First-time entry** (This class is for first-time entrants in this division)
- 1001. **New!** Air sports, skydiving, hang gliding, parachuting, etc.
- 1002. Amusement rides
- 1003. Animals, baby
- 1004. Animals, birds, game birds, waterfowl
- 1005. Animals, birds, raptors, hawks, eagles
- 1006. Animals, birds, songbirds, perching birds
- 1007. Animals, cats, domestic
- 1008. Animals, dogs
- 1009. Animals, farm
- 1010. Animals, insects, butterflies, moths
- 1011. Animals, insects, not butterflies or moths
- 1012. Animals, mammals
- 1013. Animals, reptiles, amphibians
- 1014. Animals, zoo
- 1015. **New!** Around the table
- 1016. Beach
- 1017. Books, book shelves
- 1018. Botanical, flowers close up, garden flowers
- 1019. Botanical, flowers close up, tropical flowers
- 1020. Botanical, flowers close up, wild flowers
- 1021. Botanical, fungi/mushrooms
- 1022. Botanical, trees, bark, shrubs
- 1023. Botanical, weeds
- 1024. Building/architectural – urban
- 1025. Cacti and succulents
- 1026. Cameras, as still life or in-use
- 1027. **New!** Camping
- 1028. Caps, hats
- 1029. Chairs, benches
- 1030. **New!** Clouds
- 1031. **New!** Coins
- 1032. **New!** Cottage
- 1033. Daydreaming
- 1034. Doors
- 1035. Eyes
- 1036. Famously Wisconsin
- 1037. **New!** Farm machinery & farming
- 1038. Fences
- 1039. Garden art or garden sculpture



- 1040. Geometric shapes
- 1041. **New!** Glasses and eyewear
- 1042. **New!** Glitter/sparkles
- 1043. Heirlooms, antiques
- 1044. **New!** Industrial
- 1045. Landscapes at national park, list location
- 1046. Landscapes with bridge
- 1047. Landscapes with cliffs, hills
- 1048. Landscapes with water
- 1049. Leaves
- 1050. Lighthouse
- 1051. **New!** Metal iron work, ornamental
- 1052. **New!** Milk
- 1053. Night scenes
- 1054. Pine cones, acorns, nuts
- 1055. Portrait, head shot only
- 1056. Product displays
- 1057. **New!** Railroads
- 1058. Repetition in nature
- 1059. Rest and relaxation
- 1060. **New!** Road construction
- 1061. **New!** Roadside attractions, list location
- 1062. Rocks, rock formations, stones
- 1063. Rust
- 1064. Scenery, countryside
- 1065. Seasonal, fall
- 1066. Seasonal, winter
- 1067. Shadows
- 1068. **New!** Shoes
- 1069. Signs, street, etc.
- 1070. **New!** Textiles, denim
- 1071. **New!** Textiles, silk
- 1072. **New!** Textiles, wool
- 1073. Transportation, air, land
- 1074. Transportation, ships, boats, watercraft
- 1075. **New!** Vintage Wisconsin
- 1076. Water
- 1077. Waterfalls
- 1078. Weather, clouds
- 1079. Weather, fog, mist
- 1080. **New!** Weather, forces of nature
- 1081. **New!** Weather, frost
- 1082. **New!** Weather, ice
- 1083. **New!** Weather, rain
- 1084. **New!** Weather, snow
- 1085. **New!** Weather, storm
- 1086. Windows
- 1087. **New!** Wisconsin icons

**NEW! WISCONSIN DREAMIN'...BADGER STATE ICONS – Only color photos in this section.**

**Class #**

- 1088. **New!** Beer
- 1089. **New!** Cheese
- 1090. **New!** Hammocks
- 1091. **New!** Milk cans or bottles
- 1092. **New!** Pine trees
- 1093. **New!** Sand

**NEW! WISCONSIN DREAMIN'...DRINK-INSPIRED – Only color photos in this section.**

The beverages listed below should be the focal point.

**Class #**

- 1094. **New!** Amber ale
- 1095. **New!** Bloody Mary
- 1096. **New!** Cider
- 1097. **New!** Honey wheat beer
- 1098. **New!** Hot Toddy
- 1099. **New!** Margarita
- 1100. **New!** Moscow Mule
- 1101. **New!** Mulled wine
- 1102. **New!** Old Fashioned

**WISCONSIN DREAMIN'...ROCKING THE COLOR WHEEL – Only color photos in this section.**

Photos that predominantly feature the color listed below (can include shades and tints of that color).

**Class #**

- 1103. **New!** Badger red
- 1104. **New!** Beach water blue
- 1105. **New!** Cheddar cheese yellow
- 1106. **New!** Construction cone orange
- 1107. **New!** Door County lavender
- 1108. **New!** Ice cave crystal
- 1109. **New!** Maple syrup amber
- 1110. **New!** Northwood's green

**NEW! WISCONSIN DREAMIN'...JUNIOR CLASSES, COLOR PHOTOGRAPHY – Only color photos in this section. (18 and under ONLY)**

**Class #**

- 1111. **JUNIOR ONLY New!** Beach
- 1112. **JUNIOR ONLY New!** Books
- 1113. **JUNIOR ONLY New!** Chalk art
- 1114. **JUNIOR ONLY New!** Grandparent time
- 1115. **JUNIOR ONLY New!** Outdoor adventure

**NEW! WISCONSIN DREAMIN'...BLACK AND WHITE PHOTOGRAPHY – Only black and white photos in this section.**

**Class #**

- 1200. **New!** Architecture, city
- 1201. **New!** Architecture, rural
- 1202. **New!** Forest

## SPECIAL AWARDS

### VISUAL IMAGE PHOTOGRAPHY INC. – \$100.00 BEST OF SHOW AWARD

Visual Image Photography (VIP) of Cedarburg and Wauwatosa is proud to sponsor the Photography Best of Show Award. The winner of the Best of Show Award will be selected from either the color or black and white classes and will receive a \$100.00 cash prize. For more information about Visual Image Photography, visit them at [www.vipis.com](http://www.vipis.com).

Wisconsin State Fair Judges will select the winners based on the following criteria:

Overall impression	40
Technique	30
Subject matter	30
<b>TOTAL</b>	<b>100</b>

<i>Number of Awards</i>	<i>Selected from Classes</i>	<i>Award Type</i>	<i>Sponsor</i>
1	1000-1110 1200-1202	\$100.00 cash prize	Visual Image Photography, Inc.

### VISUAL IMAGE PHOTOGRAPHY INC. PICTURE PERFECT AWARD – Junior ONLY

Visual Image Photography (VIP) of Cedarburg and Wauwatosa is proud to announce the “Picture Perfect Award” for the best photos by kids. Any photography by a child, age 18 or under, is eligible for this award, classes 1111-1115. The first prize Picture Perfect Award Winner will receive \$100.00, second place winner will receive \$75.00 and third place will receive \$50.00. For more information about Visual Image Photography, visit them at [www.vipis.com](http://www.vipis.com).

Wisconsin State Fair Judges will select the winners based on the following criteria:

Overall impression	40
Technique	30
Subject matter	30
<b>TOTAL</b>	<b>100</b>

<i>Number of Awards</i>	<i>Selected from Classes</i>	<i>Award Type</i>	<i>Sponsor</i>
1	1111-1115	\$100.00 cash prize	Visual Image Photography, Inc.
1	1111-1115	\$75.00 cash prize	Visual Image Photography, Inc.
1	1111-1115	\$50.00 cash prize	Visual Image Photography, Inc.

### Best of Division Ribbon – Division 120, Amateur Photography

Commemorative ribbon and \$15.00 cash prize.

# 2021 GENERAL RULES – WISCONSIN STATE FAIR

## GENERAL RULES AND REGULATIONS

The Wisconsin State Fair management reserves the final and absolute right to interpret these rules and regulations and to arbitrarily settle and determine all matters, questions or differences in regards thereto, or otherwise arising out of, connected with, or incident to the Wisconsin State Fair. It further reserves the right to determine unforeseen matters not covered by these rules, to amend or add to these rules as they, in their judgment, may deem advisable.

All exhibitors are expected to conform with the Wisconsin State Fair Rules and Regulations. Any person who violates any of the following of special rules will forfeit all privileges and prize money and be subject to such penalty as the management may order. Failure to comply may result in award(s) and prize money forfeiture; and dismissal from the Fairgrounds, and being barred from competition immediately in the department in which the violation occurred and from all departments entered; and/or in future competition in the Wisconsin State Fair. In the event of conflict between the general rules and the special rules governing the various departments, the special rules will govern.

The following due process will be used in the questions of rule violation: The exhibitor and/or parties involved will be questioned by the Department Superintendent. If it is felt that a violation has occurred, the Department Superintendent will make a ruling. The ruling of the Department Superintendent will be final.

## ADMINISTRATIVE OFFICES

Any correspondence should be addressed to: Wisconsin State Fair Park, 640 S 84 St, West Allis, WI 53214.

## ADMISSION TICKETS

See entry form to order tickets. Ticket orders will be limited to 50 tickets per exhibitor.

## ENTRY QUESTIONS

For information and questions, please call the Entry Office at 414/313-2767.

## ENTRY REQUIREMENTS

Application for entries in all departments must be made on the printed entry form and must be in full compliance with the printed instructions on same.

### **THERE ARE NO REFUNDS OF ENTRY FEES OR LATE FEES.**

Entries will be disqualified if not entered under the name of the person who made the entry. All entries must be made by the exhibitor unless otherwise stated in the entry information. Violation of this rule will forfeit any prize money awarded to such exhibitor in all departments at the Fair.

The Wisconsin State Fair management reserves the right at any time to refuse entries or articles entered.

Entry deadlines are specified under each department's rules.

Exhibits that have been erroneously entered in a division, and/or do not meet the specifications of the class can be transferred to a proper class or disqualified by the superintendent prior to judging. If such classes already have been judged, they shall not be reopened.

No employee of the Wisconsin State Fair, or member of his/her immediate family shall be allowed to exhibit in the department in which he/she is employed.

Any exhibitor's check(s) returned from a financial institution for any reason will be charged a \$20.00 service fee.

NOTE: Entry forms will be returned if not filled out completely.

## **EXHIBIT RELEASE**

Exhibits will be released according to each department's regulations.

The Fair Director or his/her designee may change the time of release in any department at his/her discretion.

Competitive exhibits which have not been claimed by exhibitors by the Tuesday after the Fair, at 5:30 pm, will be disposed of by management as they see fit.

## **JUDGING OF EXHIBITS**

Judges have been carefully selected. All exhibitors submitting exhibits for the Fair accept these judges and agree to abide by their decisions.

The judging schedule is printed at the beginning of each department.

If any exhibitor attempts to interfere with the judge in any manner, the exhibitor shall forfeit all prize money awarded and will be excluded from further competition.

Judges will not be permitted to show in divisions they judge.

Unworthy exhibits will not be placed by the judge.

The decision of the judge will be final in all cases.

## **PRIZE MONEY/AWARDS**

Prize money will be mailed around September 1, 2021.

In paying prize money no evidence of awards will be recognized except the signed Judging Sheets as ribbons frequently become misplaced.

All prize money discrepancies must be mailed to Wisconsin State Fair no later than October 1, 2021. All exhibitors should contact the Wisconsin State Fair in writing at 640 S 84 St, West Allis, WI 53214. Please include your name, department, division, class and explain the discrepancy.

All checks are void one (1) year after they are issued. Any checks not cashed causes automatic forfeit of prize money won.

## **LIABILITY**

The Wisconsin State Fair will take reasonable precaution to protect the safety of the exhibits sent to the Fair, but owners themselves take the risk of exhibiting them, and should any exhibit or portion thereof be injured, damaged, lost or stolen, State Fair Park personnel will give assistance toward recovery of the same, but will not be liable or make any payment for the value thereof.

Neither the State of Wisconsin, Wisconsin State Fair Park, its agents or employees shall be liable for any loss to an exhibitor occasioned by fire, accident, condition of structure, or damage caused by weather to any exhibit, article, equipment or commercial exhibit left in the building or on the grounds after the close of the Fair.

Exhibitors and/or machinery, while stationary or in motion, and any other exhibits or equipment which may cause accidents, injury or damage to persons or property coming in contact with or in proximity to them, shall guard their exhibits or machinery, and protect the public from coming in contact therewith at all times while on the Fairgrounds, and every such exhibitor or owners shall indemnify the State of Wisconsin, the Wisconsin State Fair Park Board, its agents and employees from and against claims and demands, costs, charges and expenses which it or they might incur, suffer or be put to by reason of failure to take the precaution above referred to or failure to comply with Wisconsin State Fair Park rules, policies or directives. Liability insurance to comply with indemnity provisions is required. Presentation of an exhibitors' receipt shall be deemed acceptance of this provision.

## PROTESTS

### Wisconsin State Fair Park Competitive Exhibits Department Decision Review Procedures

#### DEFINITIONS AND ESCALATION SEQUENCE:

- Complaint (Verbal):** Express verbal opinion on a decision or matter to Wisconsin State Fair Park (WSFP) staff.
- Complaint (Written):** Written opinion submitted to Wisconsin State Fair Park (WSFP) staff via mail, hand delivery or email on a decision or matter.
- Protest:** Action requesting the review of a decision by the Wisconsin State Fair Park (WSFP) Competitive Exhibits Director; the official protest must be submitted in writing on a WSFP Protest Form via mail, hand delivery or email. The WSFP Competitive Exhibits Director must respond in writing via mail, hand delivery or email within seven (7) business days of receiving the Protest.
- Appeal:** Action requesting the review of a decision by the Wisconsin State Fair Park Management. An Appeal must be submitted in writing on a WSFP Appeal form via mail, hand delivery or email within seven (7) business days from the date the protest decision was received. Wisconsin State Fair Park Management must respond with a decision in writing via mail, hand delivery or email within seven (7) business days of receiving the Appeal.
- Final Appeal:** Action requesting the review of an Appeal decision by the Wisconsin State Fair Park Board (WSFPB). A Final Appeal must be submitted in writing on the WSFP Final Appeal Form along with a deposit of \$250 (check or money order via mail, hand delivery or email within seven (7) business days from the date the Appeal decision was received. The WSFPB Chair will review the Final Appeal and has the authority to determine if this appeal will be reviewed by the WSFPB of Directors. The WSFPB Chair or designee must respond with a written decision via mail, hand delivery or email within seven (7) business days of receiving the Final Appeal.

#### PROCEDURE:

##### **Complaints:**

**Verbal complaints** are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

**Written complaints** are considered official, and do not require formal action or a decision. Written complaints must be signed by the remitting party and dated, with complete contact information. The complaints will be evaluated/discussed within program reviews and/or considered while making program enhancements. Written complaints may be hand-delivered, mailed, or emailed to:

Wisconsin State Fair Park Competitive Exhibits Department  
640 S 84 St  
West Allis WI 53214  
[entryoffice@wistatefair.com](mailto:entryoffice@wistatefair.com)

The Competitive Exhibits Department staff may or may not choose to respond to a written complaint. Please note: Official written complaints may be subject to open records requests.

**Protests:**

To challenge a decision, an official protest must be submitted in writing on an official WSFP Protest Form via mail, hand delivery or email within seven (7) business days of receiving the decision. The Protest must substantiate the concern and justification for the review of a decision. Protests may be sent to:

Wisconsin State Fair Park Competitive Exhibits Director  
c/o Official Protest  
640 S 84 St  
West Allis WI 53214  
[jill.albanese@wistatefair.com](mailto:jill.albanese@wistatefair.com)

The WSFP Competitive Exhibits Director must respond in writing with a decision via mail, hand delivery and email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Protest.

**Appeals:**

To challenge the WSFP Competitive Exhibits Director's Protest decision, a written WSFP Appeal Form must be submitted and received in care of the WSFP CEO via email, hand delivery or email, within seven (7) business days of receiving the protest decision. The Appeal must substantiate the concern and justification for the Protest to be reviewed. Appeals may be sent to:

Wisconsin State Fair Park CEO  
c/o Official Appeal  
640 S 84 St  
West Allis WI 53214  
[Kathleen.OLeary@wistatefair.com](mailto:Kathleen.OLeary@wistatefair.com)

The appeal will be reviewed by Wisconsin State Fair Management. Management may choose to gather information from the protesting party and/or staff. Management will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Appeal.

If Wisconsin State Fair Management's decision on the Appeal overturns the WSFP Competitive Exhibits Director's Protest decision, the WSFP Competitive Exhibits Director may challenge the Appeal decision of Wisconsin State Fair Management to the Wisconsin State Fair Park Board (WSFPB). This Appeal must be submitted and received in care of the WSFPB Chair via mail, hand delivery or email, within seven (7) business days of receiving the WSFPBAC appeal decision.

The Competitive Exhibits Director's Appeal will be reviewed by the WSFPB Chair who will determine if the Final Appeal has merit to be reviewed by the WSFPB Directors.

If the WSFPB Chair rules the Final Appeal has merit for an appeal the WSFPB Directors will be presented with the Appeal. The WSFPB Chair/Directors may choose to speak with the WSFP Competitive Exhibits Director and/or Wisconsin State Fair Management and/or other WSFP Staff. The WSFPB Chair or designee will respond with a decision in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Competitive Exhibits Director's Appeal. The decision of the WSFPB Directors/Chair is final and not subject to further appeal.

**Final Appeal:**

To challenge the Wisconsin State Fair Management's Appeal response, a written WSFP Final Appeal Form must be submitted and received in care of the WSFP Board Chair via mail, hand delivery or email, within seven (7) business days of receiving the appeal decision. Additionally, a deposit of \$250 (check or money order) will be required with Final Appeal submission; the deposit will be returned if the

decision of the appeal is overturned but retained if the decision of the Final Appeal is not overturned. The deposit is a recovery mechanism to offset labor costs incurred during the entire decision review process. Final Appeals must be sent to:

Wisconsin State Fair Park Board Chair  
c/o Official Final Appeal  
640 S 84 St  
West Allis WI 53214  
[Kathleen.OLeary@wistatefair.com](mailto:Kathleen.OLeary@wistatefair.com)

The appeal will be reviewed by the WSFP Board Chair who will determine if the Final Appeal has merit to be reviewed by the WSFP Board of Directors.

If the WSFPB Chair rules the Final Appeal does not merit consideration by the WSFPB the WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the final appeal. The decision of the WSFPB and/or Chair is final and not subject to further appeal.

If the WSFPB Chair rules the Final Appeal has merit for an appeal the WSFPB of Directors will be presented with the Final Appeal. The WSFPB Chair/Directors may choose to speak with the protesting party and/or the WSFPB Competitive Exhibits Committee and/or WSFP Management. The WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the final appeal. The decision of the WSFPB Directors/Chair is final and not subject to further appeal.

The WSFPB's: Chair, Directors, Competitive Exhibits Committee Members and the WSFP CEO/Executive Director and Competitive Exhibits Director reserve the right to discuss the protest/appeal/final appeal with legal counsel, or other parties relevant to render a conclusion to a Protest/Appeal/Final Appeal.

### **JUDGES, JUDGING AND/OR AWARDS REVIEWS:**

**Verbal complaints** are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

**Written Complaints** are considered official. The written complaint must clearly state the concern(s) and justifications. Written complaints will follow the "Written Complaints" protocol as listed above. Of special note:

- Written complaints pertaining to judge qualifications/potential conflicts of interest must be submitted in writing a minimum of two (2) weeks prior to the judging date. Judges are selected through a formal review process prior to WSFP issuing a service agreement. In consideration of this process, complaints based solely on unsubstantiated concerns questioning the competency of judges will not be considered. Parties involved will be notified and given the opportunity to submit evidence to the WSFP Competitive Exhibits Director whose decision is final and not subject to appeal.

**Protests and Appeals:** Protests and Appeals must clearly state the concern(s) and justifications. Protests and Appeals will follow the decision review protocol listed above. Of special note:

- Award protests must be submitted to the WSFP Competitive Exhibits Director within 24 hours of the award being posted online. An award is deemed presented when the notation of the decision is entered on the official judging sheets. Overturning a judging decision will only be considered if it is determined an award has been made in violation of the rules governing the exhibit.