



Amateur Homebrew Competition

**Judging: Friday, May 20, 2022 from 4 pm – 9 pm
Saturday, May 21, 2022 from 9 am – 5 pm**

Exhibitor Guide and Prize Listing

**Entry Phone: 414/777-0580
Entry Deadline: April 12, 2022**

Amateur Homebrew Competition Special Rules

1. All entries become the property of the Wisconsin State Fair. No entries will be returned whether received late or otherwise.
2. Judges will make suitable comments on all exhibits and the score sheets. Judging results will be posted on the Wisconsin State Fair website, www.wistatefair.com, after the competition. Ribbons, prize money and score sheets will be mailed by the end of July 2022. A winners list will also be posted in the Grand Champion Hall during the 2022 Wisconsin State Fair, August 4 – 14.
3. It is the entrant's responsibility to complete all entry information and designate the category and subcategory in which he/she wishes his/her entry to be judged. Improper categorization may result in loss of points and or disqualification.
4. The decision of the Homebrew Competition Coordinators and State Fair Officials will be final. Wisconsin State Fair Officials reserve the absolute right to interpret the foregoing rules and regulations, to arbitrarily settle and determine matters, questions or differences in regard thereto, or incident to the Fair.
5. Any exhibitor attempting to influence a judge in his or her work in any manner shall forfeit all prize money awarded and will be excluded from future competition.

Judging Schedule	
<i>Location</i>	<i>Date & Time</i>
Tommy G Thompson Youth Center Wisconsin State Fair Park	Friday, May 20 4 pm – 9 pm
Tommy G Thompson Youth Center Wisconsin State Fair Park	Saturday, May 21 9 am – 5 pm

Entry Information

Entry Requirements

Bottle Requirements:

1. Each bottle must be 10 to 16 ounces in volume, brown or green glass, and must be free of all labels. (Use of brown bottles is encouraged as it better protects your beer from light than green glass.) Raised lettering on the bottle is acceptable, but not encouraged.
2. Only standard beer closures (crown caps and porcelain flip-tops) are accepted. All markings on the caps must be obliterated with a permanent black marker. Corked bottles will only be accepted with a crimped crown cap over the cork.
3. Bottles not meeting these requirements may be disqualified.

Number of Bottles Required per Entry:

Ship two (2) bottles for each beer or mead/cider entry. These will cover both the first and second judgings.

Entry Fees

Each entry (consisting of the two bottles) has a fee of \$10.00.

Entry Limitations

The 2022 Wisconsin State Fair Amateur Homebrew Competition will be limited to the first 250 entries received. Each exhibitor may submit up to six (6) entries.

1. Anyone of legal age and status may enter this competition – this event is open to all and not restricted to Wisconsin residents.
2. More than one entry may be made per category; however, each entry must be from either different fermentations or of different ingredients.
3. Your homebrew may not have been brewed at any place that brews beverages for any commercial purpose, whether for commercial research, production or any other purpose, including brew-on-premise establishments.

Entry Deadlines

Online entries close at 7 pm (CST) on Tuesday, April 12, 2022.

Enter online at: entry.wistatefair.com

Each entrant **must** complete an IRS W-9 form. Entry forms without a complete W-9 information will be returned. W-9's are completed automatically for online entrants. These forms will be stored separately from the entry information and will not be used during judging.

Which Category to Enter your Beer

The Wisconsin State Fair Homebrew Competition uses the BJCP (Beer Judge Certification Program) Guide to Beer Styles for use in this competition. The Wisconsin State Fair Competition will accept beer, meads and ciders in BJCP categories. See *Amateur Homebrew Competition – BJCP Categories* for a listing of all allowable BJCP categories on pages 10 through 14. Of these categories, it is entirely your decision as to which category to enter your beer. You should try to enter your brew in the category and subcategory where you feel it will perform best. Judges do not see your entry form, and **judges will not categorize or re-categorize your entry**. Judges will use the BJCP guidelines to judge how well your entry fits its category and subcategory; points could be lost if a beer is not entered in the appropriate category. A downloadable version of the complete BJCP style descriptions is available at www.bjcp.org.

It is the entrant's responsibility to add required information per BJCP guidelines where necessary. Some Meads, Ciders, Beers need additional info as to color, strength, carbonation, etc. If you are not sure, please check your entry category in the BJCP guidelines as to not be disqualified. Add this information in the comments or additional information section when entering online.

Packaging, Shipping & Drop-Off

Labeling Instructions

- a) For each entry, follow labeling instruction (will be sent after your entry is received). Up to six (6) entries can be made with one entry form.
- b) Rubber band the bottle ID form to each bottle. **Please do NOT tape the bottle ID form to the bottle or enclose in plastic.**
- c) If you are going to ship your entries, pack your bottles carefully (see “Packaging”), and ship them to the addresses shown in the section “Shipping & Drop-Off Locations.” Sites cannot acknowledge receipt of entries – please arrange for a return receipt with your shipping company if you wish to confirm delivery of your package. Packages with postage due or C.O.D. charges will be returned to sender. **Do not ship your entries via the U.S. Postal Service!!**

Packaging:

1. Carefully pack your entries in a sturdy box. Line the inside of your carton with a plastic trash bag. Partition and pack each bottle with adequate packaging material. Please refrain from using ‘messy’ packaging materials such as Styrofoam ‘peanuts’ or pellets; use packaging material such as bubble wrap. Do not over pack! Write clearly: “Fragile. This Side Up.” on the package. Your package should weigh less than 25 pounds.
2. Every reasonable effort will be made to contact entrants whose bottles have broken to make arrangements for sending replacement bottles.
3. It is not against any Bureau of Alcohol, Tobacco and Firearms (ATF) regulation or federal law to ship your entries via *privately* owned shipping company for analytical purposes. However, **it is illegal to ship alcoholic beverages via the U.S. Postal Service.** Private shipping companies have the right to refuse your shipment if they are informed that the package contains glass and/or alcoholic beverages. Entrants can identify package contents as “State Fair Exhibit.” It is solely the entrant’s responsibility to follow all applicable laws and regulations.

Shipping & Drop-Off Locations:

Shipping Drop-off Deadline: Thursday, May 5, 2022, by end of business day – this is for bottles only.

Your beer and mead entries, with bottle ID forms rubber banded to each bottle, may be shipped to or dropped off at any of the following locations:

Brewmasters

Brewing Supplies

408 Fond du Lac Ave
Sheboygan Falls WI 50385
920/467-0441
www.brewmastersbrewing.com

Northern Brewer

1306 S 108 St
Milwaukee WI 53214
414/702-0542
www.northernbrewer.com

Vines to Cellar

114 E Main St
Port Washington WI 53074
262/536-4544
www.vinestocellar.com

DP Wigley Co (Hop To It)

234 Wisconsin Ave
Racine WI 53403
262/633-8239
www.dpwigley.com

Purple Foot

5225 W Forest Home Ave
Greenfield WI 53219
414/327-2130
www.purplefootusa.com

Wine and Hop Shop

1919 Monroe St
Madison WI 53711
608/257-0099
www.wineandhop.com

Cellars Homebrew Shop

465 N Washburn St
Oshkosh WI 54904
920/517-1601
www.thecellarhomebrew.com

Sites cannot acknowledge receipt of entries – please arrange for a return receipt with your shipping company if you wish to confirm delivery of your package. Packages with postage due or C.O.D. charges will be returned to sender. **Do not ship your entries via the U.S. Postal Service!**

All entries (i.e. bottles) must be received no later than **Thursday, May 5, 2022**, by the end of business day. All bottles that are shipped must go to one of the seven listed drop-off locations. **All bottles must be dropped off at one of the drop-off locations listed above. Wisconsin State Fair is no longer a drop-off location.**

Instructions for Completing Entry Form

1. *Go online at: entry.wistatefair.com*
2. *Entry Information. **Special Requirements** - Please read carefully and include the following required information. Failure to include this information could cause disqualification of the entry from the competition.*

Please include **full name** and **number of the BJCP category** and **sub-category** that each beer is to be entered in. Judges will not categorize or re-categorize your entry under any circumstances.

For categories 21B, 23F, 27, 28, 29, 30, 31, 32, 33, & 34, list all special ingredients used. Also, list the **base style of beer** as well. An example may be a Cherry Wheat beer entered under the 'Fruit Beer category 29A'. If this beer is based on a classic style (E.G., GERMAN WEISSBIER 10A) then the specific style must be specified. Classic styles do not have to be cited (e.g., "Wheat ale" is acceptable). The type of fruit(s) and/or special ingredient(s) must **always** be specified. Any entries missing such information may result in a loss of points. The judges need to know what you are attempting.

Remember, beers with **unusual ingredients belong in categories 21B, 23F, 27, 28, 29, 30, 31, 32, 33, 34.** If your beer contains something unusual for a particular style, then it doesn't belong in that style; it belongs in either **21B, 23F, 27, 28, 29, 30, 31, 32, 33, 34.** All other categories **only** need the BJCP category and sub-category. Consult the BJCP Guidelines – There is extensive information about submitting these categories in the Guidelines. Entries not conforming to 2015 BJCP Style Guidelines may be subject to disqualification.

All Meads & Ciders (M and C categories) must state the Sweetness (dry, semi-sweet, or sweet), Carbonation (still, pétillant, or sparkling) and Strength (hydromel, standard, or sack) unless the Style Guidelines state otherwise. Refer to the Style Guidelines for further information on these designations.

3. *Entry/Recipe Form Section C: Bottle ID Forms*

Fill out a Bottle ID Form for each bottle entered and attach to the bottle with a rubber band.

Awards and Prize Money

Prize money and ribbons for the 2022 Amateur Homebrew Competition will be mailed by the end of July 2022.

In paying prize money no evidence of awards will be recognized except the signed Judging Sheets.

All prize money discrepancies must be mailed to Wisconsin State Fair no later than September 1, 2022. All exhibitors should contact the Wisconsin State Fair in writing at 640 S 84 St, West Allis, WI 53214. Please include your name, homebrew, division, class and explain the discrepancy.

All checks are void one (1) year after they are issued. Any checks not cashed causes automatic forfeit of prize money won.

Awards

Judging Awards

- Each of the 34 BJCP categories will be awarded one first place ribbon, one second place ribbon and one third place ribbon. Categories with no entries will award no ribbons. A minimum consensus score of 30 is required to place.
- Judges and organizers have the authority to not award ribbons in a category.
- “Best of Division” ribbons and prize money will be awarded to the top First Place winner in each of the following divisions (see next page for entries that qualify in each division):
 - American Beers
 - British Beers
 - Belgian Beers
 - German Beers
 - Specialty Beers
 - Meads & Ciders

Best of Show Awards

- “Best of Show” and “Second Best of Show” ribbons will be awarded to the two highest scoring entries in the Best of Show round. A possible 34 First Place beers will advance to the Best of Show judging.

Prize Money

Best of Show – \$100.00

Second Best of Show – \$75.00

Best of Division, American Beers – \$50.00

Best of Division, British Beers – \$50.00

Best of Division, Belgian Beers – \$50.00

Best of Division, German Beers – \$50.00

Best of Division, Specialty Beers – \$50.00

Best of Division, Mead & Cider – \$50.00

Amateur Homebrew Competition – BJCP Categories

All entrants can enter their beers under any of the following BJCP categories. The 2015 guidelines will be used. Download a current version of the complete BJCP style descriptions at www.bjcp.org.

Divisions

All categories and subcategories fall into one of the following classifications:

American Beers (denoted by ¹ below):

BJCP subcategories: 1A-D, 18A-B, 19A-C, 20A-C, 21A, 22A-D, 28A-C

British Beers (denoted by ² below):

BJCP subcategories: 11A-C, 12A-C, 13A-C, 14A-C, 15A-C, 16A-D, 17A-D

Belgian Beers (denoted by ³ below):

BJCP subcategories: 23B, 24A-C, 25A-C, 26A-D,

German Beers (denoted by ⁴ below):

BJCP subcategories: 3A-D, 4A-C, 5A-D, 6A-C, 7A-C, 8A-B, 9A-C, 10A-C, 23A,C-F

Specialty Beers (denoted by ⁵ below):

BJCP subcategories: 21B Specialty IBA, 27 Historical Beer, 29A-C, 30A-C, 31A-B, 32A-B, 33A-B, 34A-C

Meads & Ciders (denoted by ⁶ below):

BJCP subcategories: M1A-C, M2A-E, M3A-B, M4A-C, C1A-E, C2A-F

BCJP Category

1. Standard American Beer
 - A. American Light Lager ¹
 - B. American Lager ¹
 - C. Cream Ale ¹
 - D. American Wheat Beer Fruit Beer ¹
2. International Lager
 - A. International Pale Lager ¹
 - B. International Amber Lager ¹
 - C. International Dark Lager ¹
3. Czech Lager
 - A. Czech Pale Lager ⁴
 - B. Czech Premium Pale Lager ⁴
 - C. Czech Amber Lager ⁴
 - D. Czech Dark Lager ⁴
4. Pale Malty European Lager
 - A. Munich Helles ⁴
 - B. Festbier ⁴
 - C. Helles Bock ⁴

5. Pale Bitter European Beer
 - A. German Leichtbier ⁴
 - B. Kölsch ⁴
 - C. German Helles Exportbier ⁴
 - D. German Pils ⁴
6. Amber Malty European Lager
 - A. Märzen ⁴
 - B. Rauchbier ⁴
 - C. Dunkles Bock ⁴
7. Amber Bitter European Beer
 - A. Vienna Lager ⁴
 - B. Altbier ⁴
 - C. Kellerbier ⁴
 - Kellerbier: Pale Kellerbier
 - Kellerbier: Amber Kellerbier
8. Dark European Lager ⁴
 - A. Munich Dunkel ⁴
 - B. Schwarzbier ⁴
9. Strong European Beer
 - A. Doppelbock ⁴
 - B. Eisbock ⁴
 - C. Baltic Porter ⁴
10. German Wheat Beer
 - A. Weissbier ⁴
 - B. Dunkles Weissbier ⁴
 - C. Weizenbock ⁴
11. British Bitter
 - A. Ordinary Bitter ²
 - B. Best Bitter ²
 - C. Strong Bitter ²
12. Pale Commonwealth Beer
 - A. British Golden Ale ²
 - B. Australian Sparkling Ale ²
 - C. English IPA ²
13. Brown British Beer
 - A. Dark Mild ²
 - B. British Brown Ale ²
 - C. English Porter ²
14. Scottish Ale
 - A. Scottish Light ²
 - B. Scottish Heavy ²
 - C. Scottish Export ²
15. Irish Beer
 - A. Irish Red Ale ²
 - B. Irish Stout ²
 - C. Irish Extra Stout ²

- 16. Dark British Beer
 - A. Sweet Stout ²
 - B. Oatmeal Stout ²
 - C. Tropical Stout ²
 - D. Foreign Extra Stout ²
- 17. Strong British Ale
 - A. British Strong Ale ²
 - B. Old Ale ²
 - C. Wee Heavy ²
 - D. English Barleywine ²
- 18. Pale American Ale
 - A. Blonde Ale ¹
 - B. American Pale Ale ¹
- 19. Amber and Brown American Beer
 - A. American Amber Ale ¹
 - B. California Common ¹
 - C. American Brown Ale ¹
- 20. American Porter and Stout
 - A. American Porter ¹
 - B. American Stout ¹
 - C. Imperial Stout ¹
- 21. IPA
 - A. American IPA ¹
 - B. Specialty IPA ⁵
 - Specialty IPA: Belgian IPA
 - Specialty IPA: Black IPA
 - Specialty IPA: Brown IPA
 - Specialty IPA: Red IPA
 - Specialty IPA: Rye IPA
 - Specialty IPA: White IPA
- 22. Strong American Ale
 - A. Double IPA ¹
 - B. American Strong Ale ¹
 - C. American Barleywine ¹
 - D. Wheatwine ¹
- 23. European Sour Ale
 - A. Berliner Weisse ⁴
 - B. Flanders Red Ale ³
 - C. Oud Bruin ⁴
 - D. Lambic ⁴
 - E. Gueuze ⁴
 - F. Fruit Lambic ³
- 24. Belgian Ale
 - A. Witbier ³
 - B. Belgian Pale Ale ³
 - C. Bière de Garde ³

- 25. Strong Belgian Ale
 - A. Belgian Blond Ale ³
 - B. Saison ³
 - C. Belgian Golden Strong Ale ³
- 26. Trappist Ale
 - A. Trappist Single ³
 - B. Belgian Dubbel ³
 - C. Belgian Tripel ³
 - D. Belgian Dark Strong Ale ³
- 27. Historical Beer ⁵
 - A. Historical Beer: Gose
 - B. Historical Beer: Kentucky Common
 - C. Historical Beer: Lichtenhainer
 - D. Historical Beer: London Brown Ale
 - E. Historical Beer: Piwo Grodziskie
 - F. Historical Beer: Pre-Prohibition Lager
 - G. Historical Beer: Pre-Prohibition Porter
 - H. Historical Beer: Roggenbier
 - I. Historical Beer: Sahti
- 28. American Wild Ale
 - A. Brett Beer ¹
 - B. Mixed-Fermentation Sour Beer ¹
 - C. Wild Specialty Beer ¹
- 29. Fruit Beer
 - A. Fruit Beer ⁵
 - B. Fruit and Spice Beer ⁵
 - C. Specialty Fruit Beer ⁵
- 30. Spiced Beer
 - A. Spice, Herb, or Vegetable Beer ⁵
 - B. Autumn Seasonal Beer ⁵
 - C. Winter Seasonal Beer ⁵
- 31. Alternative Fermentables Beer
 - A. Alternative Grain Beer ⁵
 - B. Alternative Sugar Beer ⁵
- 32. Smoked Beer
 - A. Classic Style Smoked Beer ⁵
 - B. Specialty Smoked Beer ⁵
- 33. Wood Beer
 - A. Wood-Aged Beer ⁵
 - B. Specialty Wood-Aged Beer ⁵
- 34. Specialty Beer
 - A. Clone Beer ⁵
 - B. Mixed-Style Beer ⁵
 - C. Experimental Beer ⁵

- M1. Traditional Mead
 - A. Dry Mead ⁶
 - B. Semi-Sweet Mead ⁶
 - C. Sweet Mead ⁶
- M2. Fruit Mead
 - A. Cyser ⁶
 - B. Pyment ⁶
 - C. Berry Mead ⁶
 - D. Stone Fruit Mead ⁶
 - E. Melomel ⁶
- M3. Spiced Mead
 - A. Fruit and Spice Mead ⁶
 - B. Spice, Herb or Vegetable Mead ⁶
- M4. Specialty Mead
 - A. Braggot ⁶
 - B. Historical Mead ⁶
 - C. Experimental Mead ⁶
- C1. Standard Cider and Perry
 - A. New World Cider ⁶
 - B. English Cider ⁶
 - C. French Cider ⁶
 - D. New World Perry ⁶
 - E. Traditional Perry ⁶
- C2. Specialty Cider and Perry
 - A. New England Cider ⁶
 - B. Cider with Other Fruit ⁶
 - C. Applewine ⁶
 - D. Ice Cider ⁶
 - E. Cider with Herbs/Spices ⁶
 - F. Specialty Cider/Perry ⁶

<p>BOTTLE ID FORM</p> <p>Name: _____</p> <p>Address: _____</p> <p>City/State/Zip Code: _____</p> <p>_____</p> <p>Phone Number: _____</p> <p>Main & Sub-Category Entered: _____</p> <p>Special Ingredients: _____</p> <p>_____</p> <p style="text-align: center;">ATTACH ONE FORM TO EACH BOTTLE WITH A RUBBER BAND</p>	<p>BOTTLE ID FORM</p> <p>Name: _____</p> <p>Address: _____</p> <p>City/State/Zip Code: _____</p> <p>_____</p> <p>Phone Number: _____</p> <p>Main & Sub-Category Entered: _____</p> <p>Special Ingredients: _____</p> <p>_____</p> <p style="text-align: center;">ATTACH ONE FORM TO EACH BOTTLE WITH A RUBBER BAND</p>
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Please refer to the official 2022 Wisconsin State Fair
Amateur Homebrew Competition Regulations & Guidelines for information on how to enter.

Wisconsin State Fair Competitive Exhibits Code of Conduct

Anyone attending Wisconsin State Fair Competitive Exhibits as an exhibitor, spectator, parent, superintendent, judge or Fair official must always conduct themselves with honesty and good sportsmanship. Conduct in a competitive environment shall always reflect the highest standards of honor and dignity.

Consequences of violating the Wisconsin State Fair Competitive Exhibits Code of Conduct may include: removal from the Fairgrounds, suspension, reduction and/or loss of prize(s), loss of ribbon(s), loss of future exhibiting privileges, and/or permanent suspension from Wisconsin State Fair. If an exhibitor wishes to protest a decision, one must follow the protest procedures sequence as specified in Wisconsin State Fair Park Competitive Exhibits Department Decision Review Procedures section.

Goal

The goal of the Wisconsin State Fair Competitive Exhibits is to encourage creativity, showcase exhibitors' talents and celebrate the Fair tradition. Good luck to all!

Ethics

1. Exhibitors agree to accept all systems/procedures selected by Wisconsin State Fair to verify rule compliance.
2. Exhibitors agree to accept all procedures used by Wisconsin State Fair Competitive Exhibits to select qualified judges for all competitions.
3. Tampering with the competition or judging process will be considered fraud and deception.
4. To maintain a high degree of confidence and integrity in the Competitive Exhibits, Wisconsin State Fair reserves the right to disqualify any exhibitor for intentional tampering, deception or misinformation.
5. All exhibitors involved in breaking rules will be subject to award(s) and prize money forfeiture, which may include dismissal from the Fairgrounds and/or being barred from competition immediately and/or in future competitions at Wisconsin State Fair.
6. The act of entering an exhibit at the Fair gives verification that the exhibitor has read Wisconsin State Fair Code of Conduct and understands the consequences and/or penalties for violating any rules. It is further a consent that any action which contravenes these rules and is also in violation of federal, state or provincial statutes, regulations or rules, may be released to appropriate law enforcement authorities with jurisdiction over such infractions.

Wisconsin State Fair

General Rules and Regulations

The Wisconsin State Fair management reserves the final and absolute right to interpret these rules and regulations and to arbitrarily settle and determine all matters, questions or differences in regards thereto, or otherwise arising out of, connected with, or incident to the Wisconsin State Fair. It further reserves the right to determine unforeseen matters not covered by these rules, to amend or add to these rules as they, in their judgment, may deem advisable.

All exhibitors are expected to conform with the Wisconsin State Fair Rules and Regulations. Any person who violates any of the following of special rules will forfeit all privileges and prize money and be subject to such penalty as the management may order. Failure to comply may result in award(s) and prize money forfeiture; and dismissal from the Fairgrounds, and being barred from competition immediately in the department in which the violation occurred and from all departments entered; and/or in future competition in the Wisconsin State Fair. In the event of conflict between the general rules and the special rules governing the various departments, the special rules will govern.

The following due process will be used in the questions of rule violation: The exhibitor and/or parties involved will be questioned by the Department Superintendent. If it is felt that a violation has occurred, the Department Superintendent will make a ruling. The ruling of the Department Superintendent will be final.

Entry Requirements

Application for entries in all departments must be made online.

There are no refunds of entry fees or late fees.

Entries will be disqualified if not entered under the name of the person who made the product. All entries must be made by the person. Violation of this rule will forfeit any prize money awarded to such person in all departments at the Fair.

The Wisconsin State Fair management reserves the right at any time to refuse entries or products entered.

Entry deadlines are specified under each department's rules.

Exhibits that have been erroneously entered in a division, and/or do not meet the specifications of the class can be transferred to a proper class or disqualified by the competition organizer prior to judging. If such classes already have been judged, they shall not be reopened.

No employee of the Wisconsin State Fair, or member of his/her immediate family shall be allowed to exhibit in the department in which he/she is employed.

Any exhibitors' check(s) returned from a financial institution for any reason will be charged a \$20.00 service fee.

Judging of Exhibits

Judges have been carefully selected. All exhibitors submitting exhibits for the Fair accept these judges and agree to abide by their decisions.

The judging schedule is printed on page 2.

If any exhibitor attempts to interfere with the judge in any manner, the exhibitor shall forfeit all prize money awarded and will be excluded from further competition.

Judges will not be permitted to show in divisions they judge.

Unworthy exhibits will not be placed by the judge.

The decision of the judge will be final in all cases.

Liability

The Wisconsin State Fair will take reasonable precaution to protect the safety of the exhibits sent to the Fair, but owners themselves take the risk of exhibiting them, and should any exhibit or portion thereof be injured, damaged, lost or stolen, State Fair Park personnel will give assistance toward recovery of the same, but will not be liable or make any payment for the value thereof.

Neither the State of Wisconsin, Wisconsin State Fair Park, its agents or employees shall be liable for any loss to an exhibitor occasioned by fire, accident, condition of structure, or damage caused by weather to any exhibit, article, equipment or commercial exhibit left in the building or on the grounds after the close of the Fair.

Exhibitors and/or machinery, while stationary or in motion, and any other exhibits or equipment which may cause accidents, injury or damage to persons or property coming in contact with or in proximity to them, shall guard their exhibits or machinery, and protect the public from coming in contact therewith at all times while on the Fairgrounds, and every such exhibitor or owners shall indemnify the State of Wisconsin, the Wisconsin State Fair Park Board, its agents and employees from and against claims and demands, costs, charges and expenses which it or they might incur, suffer or be put to by reason of failure to take the precaution above referred to or failure to comply with Wisconsin State Fair Park rules, policies or directives. Liability insurance to comply with indemnity provisions is required. Presentation of an exhibitors receipt shall be deemed acceptance of this provision.

Wisconsin State Fair Park Competitive Exhibits Department Decision Review Procedures

Definitions and escalation sequence:

Complaint (Verbal): Express verbal opinion on a decision or matter to Wisconsin State Fair Park (WSFP) staff.

Complaint (Written): Written opinion submitted to Wisconsin State Fair Park (WSFP) staff via mail, hand delivery or email on a decision or matter.

Protest: Action requesting the review of a decision by the Wisconsin State Fair Park (WSFP) Competitive Exhibits Director; the official Protest must be submitted in writing on a WSFP Protest Form along with a \$50.00 fee (check or money order) via mail, hand delivery or email.

Appeal: Action requesting the review of a decision by the Wisconsin State Fair Park Board Competitive Exhibits Committee (WSFPBCEC), made up of the Chief Programs Officer, Competitive Exhibits Director and Department Superintendent. An appeal must be submitted in writing on a WSFP Appeal Form along with a \$100.00 fee (check or money order) via mail, hand delivery or email within seven (7) business days from the date the Protest decision was received.

Final Appeal: Action requesting the review of an appeal decision by the Wisconsin State Fair Park Board (WSFPB). A Final Appeal must be submitted in writing on the WSFP Final Appeal Form along with a deposit of \$250.00 (check or money order) via mail, hand delivery or email within seven (7) business days from the date the appeal decision was received.

Procedure:

Complaints:

Verbal complaints are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

Written complaints are considered official, and do not require formal action or a decision. Written complaints must be signed by the remitting party and dated, with complete contact information. The complaints will be evaluated/discussed within program reviews and/or considered while making program enhancements. Written complaints may be hand-delivered, mailed, or emailed to:

Wisconsin State Fair Park Competitive Exhibits Department
640 S 84 St
West Allis WI 53214
entryoffice@wistatefair.com

The Competitive Exhibits Department staff may or may not choose to respond to a written complaint. Please note: Official written complaints may be subject to open records requests.

Protests:

To challenge a decision, an official Protest must be submitted in writing on an official WSFP Protest Form via mail, hand delivery or email within seven (7) business days of receiving the decision. Additionally, a deposit of \$50.00 (check or money order) will be required with the Protest Form; the deposit will be returned if the decision of the Protest is overturned but retained if the decision of the Protest is not overturned. The Protest process will not begin until the Protest fee has been obtained. The Protest must substantiate the concern and justification for the review of a decision. Protests may be sent to:

Wisconsin State Fair Park Competitive Exhibits Director
c/o Official Protest
640 S 84 St
West Allis WI 53214
jill.albanese@wistatefair.com

The WSFP Competitive Exhibits Director must respond in writing with a decision via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Protest.

Appeals:

To challenge the WSFP Competitive Exhibits Director's Protest decision, a written WSFP Appeal Form must be submitted and received in care of the WSFP Executive Director/CEO via email, hand delivery or email, within seven (7) business days of receiving the Protest decision. Additionally, a deposit of \$100.00 (check or money order) will be required with the Appeals Form; the deposit will be returned if the decision of the appeal is overturned but retained if the decision of the appeal is not overturned. The appeal process will not begin

until the appeal fee has been obtained. The appeal must substantiate the concern and justification for the Protest to be reviewed. Appeals may be sent to:

Wisconsin State Fair Park Executive Director/CEO
c/o Official Appeal
640 S 84 St
West Allis WI 53214
Shari.Black@wistatefair.com

The appeal will be reviewed by Wisconsin State Fair Park Board Competitive Exhibits Committee (WSFPBCEC), made up of the Chief Programs Officer, Competitive Exhibits Director and Department Superintendent. The WSFPBCEC may choose to gather information from the protesting party and/or staff. The WSFPBCEC will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Appeal.

If Wisconsin State Fair Management's decision on the Appeal overturns the WSFP Competitive Exhibits Director's Protest decision, the WSFP Competitive Exhibits Director may challenge the Appeal decision of Wisconsin State Fair Management to the Wisconsin State Fair Park Board (WSFPB). This Appeal must be submitted and received in care of the WSFPB Chair via mail, hand delivery or email, within seven (7) business days of receiving the WSFPBAC Appeal decision.

The Competitive Exhibits Director's Appeal will be reviewed by the WSFPB Chair who will determine if the Final Appeal has merit to be reviewed by the WSFPB Directors.

If the WSFPB Chair rules the Final Appeal has merit for an Appeal, the WSFPB Directors will be presented with the Appeal. The WSFPB Chair/Directors may choose to speak with the WSFP Competitive Exhibits Director and/or Wisconsin State Fair Management and/or other WSFP Staff. The WSFPB Chair or designee will respond with a decision in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Competitive Exhibits Director's Appeal. The decision of the WSFPB Directors/Chair is final and not subject to further Appeal.

Final Appeal:

To challenge the Wisconsin State Fair Park Board Competitive Exhibits Committee's (WSFPBCEC)—(made up of the Chief Programs Officer, Competitive Exhibits Director and Department Superintendent)—Appeal response, a written WSFP Final Appeal Form must be submitted and received in care of the WSFP Board Chair via mail, hand delivery or email, within seven (7) business days of receiving the Appeal decision. Additionally, a deposit of \$250 (check or money order) will be required with Final Appeal submission; the deposit will be returned if the decision of the Appeal is overturned but retained if the decision of the Final Appeal is not overturned. The deposit is a recovery mechanism to offset labor costs incurred during the entire decision review process. The Final Appeal process will not begin until the Final Appeal fee has been obtained. Final Appeals must be sent to:

Wisconsin State Fair Park Board Chair
c/o Official Final Appeal
640 S 84 St
West Allis WI 53214
Shari.Black@wistatefair.com

The Appeal will be reviewed by the WSFP Board Chair who will determine if the Final Appeal has merit to be reviewed by the WSFP Board of Directors.

If the WSFPB Chair rules the Final Appeal does not merit consideration by the WSFPB the WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Final Appeal. The decision of the WSFPB and/or Board Chair is final and not subject to further Appeal.

If the WSFPB Chair rules the Final Appeal has merit for an Appeal the WSFPB of Directors will be presented with the Final Appeal. The WSFPB Chair/Directors may choose to speak with the protesting party and/or the WSFPB Competitive Exhibits Committee and/or WSFP Management. The WSFPB Chair or designee will respond in writing via mail, hand delivery or email, explaining the rationale for any decision rendered within seven (7) business days of receiving the Final Appeal. The decision of the WSFPB Directors/Chair is final and not subject to further Appeal.

The WSFPB's: Chair, Directors, Competitive Exhibits Committee Members and the WSFP Executive Director/CEO and Competitive Exhibits Director reserve the right to discuss the Protest/Appeal/Final Appeal with legal counsel, or other parties relevant to render a conclusion to a Protest/Appeal/Final Appeal.

Judges, judging and/or awards reviews:

Verbal complaints are considered unofficial, may be received at any time, and do not require action by Staff, Superintendent or Management.

Written Complaints are considered official. The written complaint must clearly state the concern(s) and justifications. Written complaints will follow the “Written Complaints” protocol as listed above. Of special note:

Written complaints pertaining to judge qualifications/potential conflicts of interest must be submitted in writing a minimum of two (2) weeks prior to the judging date. Judges are selected through a formal review process prior to WSFP issuing a service agreement. In consideration of this process, complaints based solely on unsubstantiated concerns questioning the competency of judges will not be considered. Parties involved will be notified and given the opportunity to submit evidence to the WSFP Competitive Exhibits Director whose decision is final and not subject to Appeal.

Protests and Appeals: Protests and Appeals must clearly state the concern(s) and justifications. Protests and Appeals will follow the decision review protocol listed above. Of special note:

Award Protests must be submitted to the WSFP Competitive Exhibits Director within 24 hours of the award being posted online. An award is deemed posted online when the official results are made available at wistatefair.com. Overturning a judging decision will only be considered if it is determined an award has been made in violation of the rules governing the exhibit.